
TO BE COMPLETED BY THE OFFICE OF MANAHTTAN CAMPUS HOUSING SERVICES

ACTION TAKEN _____
BUILDING ASSIGNED _____

DATE _____

INSTRUCTIONS FOR COMPLETING THE APPLICATION FOR UNIVERSITY HOUSING – WILF CAMPUS

1. COMPLETE THE APPLICATION IN ITS ENTIRETY AND ATTACH A COPY OF YOUR YU ID (AND YOUR FIANCES' IF APPLICABLE).
2. BE SURE TO HAVE REGISTRAR SIGN OFF ON, AND VERIFY, YOUR STATUS IN THE SPACE INDICATED (CONFIRMATION OF INFORMATION AND STATUS). IF YOU DO NOT DO THIS, YOU WILL NOT BE ADDED TO THE WAIT LIST UNTIL THIS IS COMPLETED.
3. RETURN COMPLETED APPLICATION TO OFFCAMPUSHOUSING@YU.EDU YOU WILL THEN BE ADDED TO THE WAIT LIST FOR OFF-CAMPUS HOUSING.
4. ADDITIONAL DOCUMENTATION REQUIRED: WHILE YOU WILL BE ADDED TO THE WAITLIST ONCE A COMPLETED APPLICATION AND ID(S) ARE PROVIDED, YOU WILL NOT BE NOTIFIED ABOUT AVAILABLE APARTMENTS WITH PROVIDING THE FOLLOWING:
 - a. A PHYSICAL COPY OF YOUR WEDDING INVITATION. GIVEN THAT CURRENTLY MANY OF US ARE REMOTE, A FULL PDF PROOF IS ACCEPTABLE (THIS INCLUDES HEBREW AND ENGLISH). IT IS UNDERSTOOD THAT YOU LIKELY WILL NOT HAVE AN INVITATION AT THE TIME OF APPLICATION. PLEASE PROVIDE IT WHEN YOU HAVE IT.
 - b. A LETTER FROM THE RABBI OFFICIATING YOUR CEREMONY (EITHER ON THE RABBI'S LETTERHEAD OR ON SYNAGOGUE LETTERHEAD) STATING THAT YOU ARE IN FACT ENGAGED, AND, WHEN THE WEDDING WILL BE TAKING PLACE.
5. AS OF APRIL 1, 2023, ANY STUDENT BEING OFFERED AN APARTMENT MUST HAVE A GUARANTOR. A GUARANTOR IS ESSENTIALLY A CO-SIGNER AND PROMISES TO PAY YOUR DEBT SHOULD YOU NOT BE ABLE TO PAY YOUR RENT. THIS PERSON MUST BE WILLING TO NOTARIZE A RIDER TO YOUR LICENSE AGREEMENT (SHOULD YOU BE OFFERED AN APARTMENT). PLEASE INCLUDE THIS INFORMATION IN THE SPACE NOW PROVIDED ON THE APPLICATION.